**46th Meeting of the Council of University Classical Departments**

# Held in Room G21A, Senate House, London, at 2 pm

#  on Saturday, 1st November, 2014

**Present**: Andrew Bayliss (Birmingham); James Davidson (Warwick); Bruce Gibson (Liverpool); Fritz-Gregor Herrmann (Swansea); Theodora Jim (Lancaster); Christopher Kelly (Cambridge); Miriam Leonard (UCL, Treasurer); Helen Lovatt (Nottingham); Nick Lowe (RHUL); Fiona McHardy (Roehampton); Robert Parker (Oxford); Louise Revell (Southampton); Ulrike Roth (Edinburgh, Statistics); Ursula Rothe (OU); Emma Stafford (Leeds); Catherine Steel (Glasgow; Secretary); Stephen Todd (Manchester; Elections); Ruth Westgate (Cardiff); Nicholas Wiater (St. Andrews); Jaap Wisse (Newcastle); Jamie Wood (Lincoln); Greg Woolf (St. Andrews, Chair); Rosie Wyles (Kent).

1. **Apologies** were received from: Hugh Bowden (KCL), Jason Crowley (Manchester Metropolitan), John Curran (QUB), Susan Deacy (Roehampton), Kyle Erickson (TSD), Carey Fleiner (Winchester), Richard Hunter (Cambridge), Elena Isayev (Exeter), Genevieve Liveley (Bristol; Education Committee), James Robson (OU), Dan Stewart (Leicester).
2. **Minutes of the last Council** (9th November 2013). These were approved with the replacement of ‘at’ by ‘in relation to’ in item 4, REF. It was *noted* that the discussion of the situation at Birmingham (item 4) should have also recorded that a 3rd FTE had been turned from an open-ended appointment into a three year appointment.
3. **Matters arising not covered below**

Professor Woolf welcomed the new affiliate members of CUCD to Council.

Dr. Bayliss reported that a second new lectureship in Classics had been created at Birmingham.

Professor Woolf announced that discussions on moving CUCD’s website to the ICS were ongoing, and he welcomed ideas for new content.

1. **Chair’s Report**

Professor Woolf drew attention to various items in his report, which is available on the Bulletin. He *noted* CUCD’s activity in responding to consultations and recorded his thanks to Dr. Liveley and Dr, Liddel for their help. He reported that the revised version of the Benchmarking statement had now been submitted to QAA: very few substantive changes had been made. CUCD SC will discuss the REF results at its January meeting.

1. **Institute of Classical Studies and the Joint Library**:

In the absence of Professor Carey (Acting Director) Professor Woolf gave a brief report. Substantial administrative changes were ongoing across the School of Advanced Study; Valerie James was the new Institute Manager, and she was now the administrative contact. Professor Woolf would become ICS Director on Jan 1st 2015. The ICS’ activites would grow to reflect the School of Advanced Studies’ role as a national centre and he welcomed suggestions as to what the ICS could usefully do within that framework. On the Joint Library, he reported that HARL (a holding company representing both the Hellenic and Roman societies) had been created, which should lead to smoother negotiations with the UoL and external funders. Discussions were ongoing about the relationship between HARL and UCL and perhaps the other London colleges, in order to develop sustainable structures for the Library in the future.

1. **CUCD Education Committee**:

Professor Lovatt is taking over as Chair of Education Committee; she is particularly interested in working on transitions and the school/HE interface, but is open for suggestions of other areas that CUCD Education committee should work on. A panel is in place for the Bristol CA conference (a roundtable on sustainability). CUCD recorded its thanks to Dr. Liveley, as outgoing Chair, and to Professor Lovatt, and *noted* that CUCD currently had financial scope for generous support of Education committee activities.

Dr. Kelly reported on meetings he had had with OCR, in the context of greater integration of OCR into Cambridge University; discussions had focused particularly on the Latin GCSE, to ensure that it continued to be a flexible qualification which could be delivered by non-specialists, and that its grade profile is comparable to other qualifications, as at present it is demonstrably more difficult than other subjects.

CUCD welcomed the news that Dr. Liveley will be Chair of the newly-established CA Teaching Board.

1. **Treasurer’s report**:

Professor Leonard spoke to her report. The current situation, with a balance of £5751.80 and an annual surplus, was healthy, aided by the rise in subscriptions; there had also been fewer SC meetings this year, and Education committee had spent less than expected. However, travel costs continue to rise, and Education committee’s expenditure was difficult to predict, given its success in securing funding and support from other institutions.

1. **Secretary’s report**:

Professor Steel reported on new BA programmes in Classical Studies at Winchester (which started this year) and in Ancient History at Manchester Metropolitan (to begin in 2015). It was *noted* that MMU should be asked to pay a subscription as of 2015.

It was *agreed* to ask the CA to identify a representative for co-option onto CUCD SC.

It was *agreed* to modify the Constitution to reflect actual practice on voting for SC; changes could be agreed by email.

**Action: CS**

1. **Website and communications**:

This had already been covered under item 3.

1. **CUCD Bulletin**:

Professor Steel reported on behalf of Dr. Deacy that the 2014 *Bulletin* was now largely available; obituaries and statistics were to follow. Offers for next year very welcome; discussions on impact, and a report on the new programme at MMU, were identified as possible subjects.

**Action: SD**

1. **Statistics**: Dr. Roth reported that she had sent the call for this year’s statistics, with a deadline of January 15th 2015; she asked members of Council for their help in ensuring timely institutional responses. She noted that this year’s statistics were late because of late institutional responses. It was *agreed* to ask affiliate members for figures, keeping them separate within the statistics, and to include Winchester in central figures. Council recorded its thanks to Dr. Roth, noting the ongoing importance of the statistics in protecting the subject.

**Action: all**

1. **Hortensii report**: Council *noted* that many of the proposals in this report were best handled by other groups, such as the AHA (Arts and Humanities Alliance). However, it was *agreed* to revisit CUCD’s guidance on temporary members of staff and circulate a revised version. The importance of good careers advice within institutions was stressed. It was suggested that the ICS might play a role in providing email addresses for post-PhDs without institutional affiliations. It was *agreed* that Professor Woolf would write to Professor Dickey to express CUCD’s thanks for her report and to report on the actions which CUCD was taking in response.

**Action: GW**

1. **CUCD Elections**: Professor Tood reminded Council that each institution has one vote, regardless of the number of people present at Council from that institution (with the exception of Oxford and Cambridge, which have two votes each if two representatives are present); there is no postal voting.

Professor Steel was re-elected as Secretary; Dr. Deacy was re-elected to SC; Dr. Marshall was elected to SC; Dr. Thomas was re-elected to SC.

1. **Date of next meeting:**.November 7th 2015, at 2pm.
2. **Any other business**: CUCD recorded its thanks to Professor Wisse for his service on SC.

1/11/15

CEWS